



Notre Dame of De Pere – Site Advisory Council Meeting Minutes – January 23, 2024



Notre Dame School of De Pere provides a Catholic education that guides each student to confidently pursue their academic potential, develop a strong moral compass, and form a growing relationship with God.

Present: Julie Appel, Amberly Boerschinger, David Krutz, Rebecca Ludtke, Molly Mares, Jill Murphy, Sarah Olejniczak, Christy Scharer, Maria Webb.

The January 23, 2024, NDDP SAC meeting started at around 6:03 PM in the NDDP library.

- 1) **Opening Prayer** – Amberly Boerschinger provided an opening prayer.
- 2) **Approval of November 2023 Meeting Minutes** – No edits suggested. Meeting minutes approved by Site Advisory Council (motion to approve from David; seconded by Jill).
- 3) **Principal Update** – Principal Molly Mares provided a report to SAC, including:
 - a. Catholic Schools Week is quickly approaching.
 - b. Winter STAR testing has concluded, and data is being analyzed/reviewed for application.
 - c. Tours continue for new students.
 - d. Please see the Principal's report for further information.
- 4) **GRACE Update**
 - a. Marv Wall is retiring from his service on the NDDP SAC. Thank you, Marv, for your incredible service!
 - i. Gift card provided to Marv as a thank you for his support; \$100 expenditure approved by Site Advisory Council (motion to approve by Jill; seconded by Rebecca).
 - b. No other update provided.
- 5) **Treasurer Update** – David Krutz provided updates regarding SAC finances, including:
 - a. Account balances have been updated, and we have the appropriate allocations documented in our account. Will continue partnering with the parishes, especially on SCRIP-related needs and regarding the NDDP endowment allocation.
 - b. We have surpassed Third Source Funding expectations for the year.
 - c. Please see the Treasurer's report for further information.
- 6) **Fundraising Update** – Jill Murphy provide updates on NDDP fundraising, including:
 - a. Two of the three RURN co-chairs are returning for the 2024-2025 event; we continue to close out the 2023 RURN event.
 - b. 7th grade savings cards and graduation party planning are underway.
 - c. A service hour update has been downloaded and is being reviewed and sent to families.
 - d. Please see fundraising update for further information.
- 7) **Other Agenda Topics**
 - a. **Niche Marketing Review** - Families are able to leave reviews on the *Niche Review* website; many new families are reviewing this tool when making enrollment decisions about attending NDDP.
- 8) **Subcommittee Updates**
 - a. **Athletics** - NDDP accepted the resignation of Rebecca Ludtke as Notre Dame of DePere Athletic Director, effective June 1, 2024. Discussed posting of job and potential replacement interest. Basketball season is continuing and spring sport enrollment begins soon.
 - b. **Home and School** – Planning continues for the family movie night during Catholic Schools Week and upcoming “Donuts with Grownups” and “Muffins in the Morning.”
 - c. **Spirituality** – Lenten activities will be sent to families soon, together with other information from the parish about active engagement. A parent scripture group will be starting for Lent.
 - d. **Parish** – 180 days until the St. Mary’s picnic!
 - e. **Marketing** - Helping to promote the Home and School events.

The January 2024 NDDP SAC meeting ended at around 6:53 PM. Motion to adjourn approved by Site Advisory Council (motion to adjourn provided by Amberly; seconded by Maria).