



Notre Dame of De Pere – Site Advisory Council Meeting Minutes – November 28, 2023



Notre Dame School of De Pere provides a Catholic education that guides each student to confidently pursue their academic potential, develop a strong moral compass, and form a growing relationship with God.

Present: Julie Appel, Julie Byrne, Chet Lamers, David Krutz, Molly Mares, Jill Murphy, Sarah Olejniczak, Emily Rohr, Christy Scharer, Maria Webb.

The November 28, 2023, NDDP SAC meeting started at around 6:00 PM in the NDDP library.

- 1) **Opening Prayer** – Molly Mares provided an opening prayer.
- 2) **Approval of October 2023 Meeting Minutes** – No edits suggested. Meeting minutes approved by Site Advisory Council (motion to approve from Jill Murphy; seconded by Julie Byrne).
- 3) **Principal Update** – Principal Molly Mares provided a report to SAC, including:
 - a. Student council has been very busy, and older students are helping on Fridays with school drop-off procedures.
 - b. Adopt-a-Family and other Christmas/Advent programming is underway.
 - c. Tours continue for new students.
 - d. Please see the Principal's report for further information.
- 4) **GRACE Update** - Chet Lamers provided updates regarding GRACE, including:
 - a. A comprehensive facilities study, of all GRACE schools, is underway. SACs will get a document with these outcomes.
- 5) **Treasurer Update** – David Krutz provided updates regarding SAC finances, including:
 - a. Account balances have been updated, and we have the appropriate allocations documented in our account. Will continue partnering with the parishes, especially on SCRIP-related needs and regarding the NDDP endowment allocation.
 - b. Please see the Treasurer's report for further information.
- 6) **Fundraising Update** – Jill Murphy provide updates on NDDP fundraising, including:
 - a. RURN: RURN was a success; final raised amounts will be announced soon, but are right under \$130,000 raised. Voted to provide a thank-you gift for RURN chairs, in recognition of their work.
 - b. Calendar raffles are out and should be returning back soon; need to encourage additional sales.
 - c. Please see fundraising update for further information.
- 7) **Other Agenda Topics**
 - a. **SAC Family Engagement Requirements** - Jill Murphy reviewed with fundraising committee and the contract has been kept the same for 2024-2025 enrollment.
- 8) **Subcommittee Updates**
 - a. **Home and School** – More events coming soon, including a movie night during Catholic Schools Week.
 - b. **Spirituality** – Encouraging participation in several advent events. In the new year, will be starting a weekend scripture reflection for parents.
 - c. **Parish** – 246 days until the St. Mary's picnic!
 - d. **Marketing** - Helping to push out encouragement for the calendar raffle fundraiser.

The November 2023 NDDP SAC meeting ended at around 7:06 PM. Motion to adjourn approved by Site Advisory Council (Jill Murphy motioned; Chet Lamers seconded).