



## Notre Dame of De Pere – Site Advisory Council Meeting Minutes – October 24, 2023



*Notre Dame School of De Pere provides a Catholic education that guides each student to confidently pursue their academic potential, develop a strong moral compass, and form a growing relationship with God.*

**Present:** Julie Appel, Amberly Boerschinger (virtual), David Krutz, Rebecca Ludtke, Molly Mares, Jill Murphy, Sarah Olejniczak, Lisa Richardson, Christy Scharer, Maria Webb.

The October 24, 2023 NDDP SAC meeting started at around 6:02 PM in the NDDP library.

- 1) **Opening Prayer** – Molly Mares provided an opening prayer.
- 2) **Approval of September 2023 Meeting Minutes** – No edits suggested. Meeting minutes approved by Site Advisory Council (motion to approve from Jill Murphy; seconded by David Krutz).
- 3) **Principal Update** – Principal Molly Mares provided a report to SAC, including:
  - a. Many special events, including the Living Rosary and Grandparents Day, have taken place in the last month.
  - b. Academic goal setting (data chats) is underway.
  - c. Service projects are going well and have been fulfilling for students.
  - d. Please see the Principal's report for further information.
- 4) **Treasurer Update** – David Krutz provided updates regarding SAC finances, including:
  - a. Account balances have been updated, and we have the appropriate allocations documented in our account. Will continue partnering with the parishes, especially on SCRIP-related needs and regarding the NDDP endowment allocation.
  - b. Please see the Treasurer's report for further information.
- 5) **Fundraising Update** – Jill Murphy provide updates on NDDP fundraising, including:
  - a. RURN: Work continues for RURN 2023. The event is set for November 10, 2023 at the school.
  - b. Calendar raffles are out and should be returning back soon.
  - c. Please see fundraising update for further information.
- 6) **Other Agenda Topics**
  - a. **SAC Family Engagement Requirements** - Jill Murphy will review requirements with the Fundraising committee, and can bring recommendations to SAC at the November 2023 meeting. Will maintain current categories for Scrip and Volunteer Hour expectations.
- 7) **Subcommittee Updates**
  - a. **Home and School** – Fall Fest was a success; other events are well underway. Other events can be found here: [Home and School Events 2023-2024 - Google Docs.pdf](#) .
  - b. **Athletics** – Basketball is underway. Will need to begin planning for Rebecca's transition and someone new coming into the Athletic Director role.
  - c. **Spirituality** – Pet blessing and living rosary happened in early October. Other work is underway, including having a meeting with all NDDP teachers.
  - d. **Parish** – 271 days until the St. Mary's picnic; additional ministry focus underway as a main engagement goal for the year. A Ministry Fair will take place at the Parishes in early November.
  - e. **Marketing** - If you have events that need promotional help, please contact Maria Webb. Maria is working on Toolkits for NDDP Marketing Needs; that drive can be found [here](#).

The October 2023 NDDP SAC meeting ended at around 6:54 PM. Motion to adjourn approved by Site Advisory Council (Maria Webb motioned; Jill Murphy seconded).